



## MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Wednesday 27<sup>th</sup> November 2024

Dear Members

You are summoned to attend a **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 2<sup>nd</sup> December 2024 at 7pm** at **Melksham Without Parish Council Offices, First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES** to consider the agenda below:

**TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.**

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09&omn=88519893046>

Or go to [www.zoom.us](http://www.zoom.us) or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**  
**Passcode: 070920**. Instructions on how to access Zoom are on the parish council website [www.melkshamwithout.co.uk](http://www.melkshamwithout.co.uk). If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely

A handwritten signature in cursive script that reads "T. Strange".

Teresa Strange, Clerk

## AGENDA

### 1. Welcome, Announcements & Housekeeping

2. To receive **apologies** and consider approval of reasons given.

### 3. Invited Guests:

- a) Wiltshire Councillor **Nick Holder** (Bowerhill).
- b) Wiltshire Councillor **Phil Alford** (Melksham Without North & Shurnhold).
- c) Wiltshire Councillor **Jonathon Seed** (Melksham Without West & Rural). To note report.

4. a) To receive **Declarations of Interests**.

b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.

5. To consider holding items in **Closed Session** due to confidential nature

*Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting as required (8b) as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

### 6. Public Participation

7. a) To approve the **Minutes of the Full Council Meeting** held on 11<sup>th</sup> November 2024.

### 8. Planning

a) To approve the **Planning Committee Minutes** of 25<sup>th</sup> November 2024.

b) To approve the Confidential Notes to accompany the Planning Committee minutes of 25<sup>th</sup> November 2024.

c) To formally approve the **Planning Committee** recommendations of 25<sup>th</sup> November 2024.

### 9. Finance

a) To note **Receipts & Payments** reports for November.

b) To seek **cheque signatories/online authority** for December payments.

c) To approve Bank Account and Fund Transfers.

d) To note that the Lloyds Treasurer's Account is changing to a Business Account and consider charges associated with running the account.

e) To note draft Tax Base for Precept setting for 2025/26 is 2980.90 compared to 2908.62 for 2024/25 (giving c£7k rise based on this year's Band D figure).

f) To note confirmation of Sandridge Solar farm community benefit contribution for 2024/25.

**g) Funding requests from Melksham Town Council for 2025/26 financial year:**

- i. To consider contributing towards the following community events planned for 2025:
  - VE Day Celebrations – 8th May
  - Park Yoga sessions May – Sept
  - Holiday Activities in King George Park
  - Proms in the Park
  - Remembrance Day Commemorations
  - Christmas Lights Switch-On
- ii. To consider increasing contribution towards the Market Place Public Toilets for 2025/26

**10. Asset Management**

**a) Grass cutting tender:**

- i. To consider setting up a working party for matters relating to the grass cutting tender and appoint members.
  - ii. To approve amendments made to grass cutting tender
  - iii. To approve scoring matrix for evaluating tenders received
- b) To note notification received from waste contractor regarding an increase in charges from 1<sup>st</sup> December
- c) To agree cover for weekly visual play area and allotment inspections over the Christmas period whilst staff on leave
- d) To consider request from resident to purchase land at Berryfield Park
- e) To consider request from town resident on donation of bench in parish, but contrary to policy.

**11. Highways & Transport:**

- a) To review proposed scheme for double yellow lines on Westinghouse Way, Bowerhill and consider any additions required following recent correspondence from businesses on industrial estate.
- b) To note sealed Traffic Regulation Orders for 40mph speed limit on Eastern Relief Road.
- c) To note correspondence received from police regarding e-scooters
- d) .To note that Wiltshire Council are holding a consultation on Local Transport Plan

from Thursday 28 November 2024 until Friday 24 January 2025 and note dates of online engagement events.

- e) To note installation of Real Time Information in Kestrel Court, Bowerhill bus shelters
- f) To note EV charging survey response undertaken by Clerk with delegated powers

## **12. Health and Wellbeing**

- a) To consider news re: new health and care facility being built in Trowbridge with NHS ICB (Integrated Care Board) and Wiltshire Council CIL (Community Infrastructure Levy) funding and consider best way to move forward with range of health facility issues in Melksham
- b) To receive update following severe weather event “Storm Bert” over 23<sup>rd</sup> – 25<sup>th</sup> November and consider any future action.
- c) To note presentation on cost of Living and Household Support Fund from Wiltshire Council.
- d) To consider request from the Wiltshire Wildlife Community Energy for the parish council to partner with them on a small energy efficiency measures project.
- e) To note Wessex Water have been fined following sewage leaks relating to an area in the parish and consider any action.

## **13. Elections:**

- a) To note date of election 1<sup>st</sup> May 2025 and date for the pre-election period of heightened sensitivity commencing 11<sup>th</sup> March 2025.
- b) To agree date for Annual Parish meeting.
- c) To consider not submitting any more “Councillor Corner” articles to the Melksham News (after the January issues) until after the election in May
- d) To note query raised with Wiltshire Council on parish boundary at Eastern Relief Road

**14.** To note meeting notes from meeting held with Brian Matthew MP and receive update following points raised at meeting.